

**FORT LEE BOARD OF EDUCATION
FORT LEE, NEW JERSEY**

REGULAR BUSINESS MEETING MINUTES

Monday, June 27, 2011

Library, School No. 1 – 250 Hoym St.

1. The Regular Business Meeting was called to order at 8:10 PM by Mr. Arthur W. Levine, President of the Fort Lee Board of Education.
2. Mr. Yusang Park led the Pledge of Allegiance to the Flag.
3. Public Announcement by the President of the Board of Education:
The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Fort Lee Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the entrance hall of the Board Office, 255 Whiteman Street; published in the Board's designated newspapers: The Record, The Star Ledger, The Bergen News and The Suburbanite; filed with the Clerk of the Borough of Fort Lee; and mailed to all persons, if any, who have requested said notice.

4. **ROLL CALL**

PRESENT: Mr. John Bang, Mr. Carmelo Luppino, Jr., Mrs. Linda McCue,
Mrs. Angela Napolitano, Mr. Yusang Park, Mr. Peter Suh, Ms. Helen Yoon
and Mr. Arthur W. Levine

ALSO PRESENT: Dr. Raymond J. Bandlow, Mr. Steven Engravalle, Mrs. Cheryl Balletto, and
Mr. Matthew J. Giacobbe, Esq.

ABSENT: Mr. Joseph Surace

5. **REPORT OF THE SUPERINTENDENT OF SCHOOLS**

- ◆ Dr. Raymond Bandlow presented the Retirees and Teacher's Awards.

At approximately 8:20 PM, the board recessed for cake and pictures.

6. **BOARD SECRETARY AND TREASURER'S REPORTS**

- ◆ For the month of May 2011.

	Motion by Mrs. Angela Napolitano To approve the Board Secretary and Treasurer's Report For the month of May 2011.	Seconded by Mrs. Linda McCue On roll call, Motion carried. Mr. Joseph Surace was absent.	
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7. **APPROVAL OF MONTHLY BUDGET STATUS CERTIFICATION**

- ◆ For the month of May 2011.

	Motion by Mrs. Linda McCue To approve the Monthly Budget Status Certification for the month May 2011.	Seconded by Mr. Peter Suh On roll call, Motion carried. Mr. Joseph Surace was absent.	
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8. **PUBLIC WORK SESSION**

- ◆ Ms. Kristine Cecere addressed the board and public and stated she accepts responsibility and apologizes for the situation.
- ◆ Mr. Peter Suh asked about Resolution #1B&G.
- ◆ Mrs. Cheryl Balletto answered to renew the contract but supplies and snow removal are removed.
- ◆ Mr. Peter Suh asked about \$18,500 and where is the money coming from.
- ◆ Mrs. Cheryl Balletto answered that the district received an additional amount of extraordinary aid.
- ◆ Mr. Peter Suh asked about Resolution #3CUR and the Foss Kits.
- ◆ Dr. Raymond Bandlow stated that it was approved earlier and we need additional kits.

9. **APPROVAL OF MINUTES**

- ◆ Minutes from the Special Public Work Session on May 31, 2011 and the Executive Session and Regular Business Meeting on June 13, 2011.

	Motion by Mr. Yusang Park	Seconded by Mrs. Linda McCue	
	To Approve Minutes from the Special Public Work Session on May 31, 2011 and the Executive Session and Regular Business Meeting on June 13, 2011.	On roll call, Motion carried. Mr. Peter Suh abstained from the Special Public Work Session Minutes on May 31, 2011. Mr. Joseph Surace was absent.	

10. **QUESTIONS AND COMMENTS FROM THE PUBLIC ON ITEMS LISTED ON TONIGHT'S AGENDA AND ANY OTHER TOPIC OF CONCERN**

- ◆ Ms. Schuller asked about Resolution #2B&G and who is responsible for the purchase and installation of the playground at the Church of Good Shepherd, and where is the money coming from.
- ◆ Mrs. Cheryl Balletto answered that the district received an additional amount of extraordinary aid.
- ◆ A parent asked about Resolution #1CUR and if the Special Education Program is at School #3 and how many is in a class.
- ◆ Dr. Raymond Bandlow stated that there are eight students going and right now they are in a resource room. We are concerned about overcrowding.
- ◆ Howard Lipoff asked if \$140 per hour is too much to pay for an attorney.
- ◆ David Sarnoff stated that it's more than reasonable.
- ◆ Paula Colbath stated that paying \$140 and \$25 in traveling expenses is a bargain.
- ◆ Mr. Matthew J. Giacobbe, Esq. stated that he doesn't charge for travel time, and only charges time portal to portal takes place if I'm in the car.
- ◆ Dr. Nina Levinson asked about Resolution #2B&G and if there is a contract. She also asked if the money in Resolution #9F for extraordinary aid was being used.
- ◆ Mrs. Cheryl Balletto answered yes for next year's budget.
- ◆ Dr. Nina Levinson asked if in Resolution #2CUR a room in the High School was being used for the Cosmetology Training Program.
- ◆ Dr. Raymond Bandlow answered no the training program is not at the High School. The Cosmetology Program is at Capri Institute and the parents are paying the cost for the tuition and the bussing.
- ◆ Dr. Nina Levinson asked about the Curriculum writer.
- ◆ Dr. Raymond Bandlow stated that the Director of Curriculum position has been eliminated and we are using the literacy coach.
- ◆ David Sarnoff asked about Resolution #4F and the line item transfers.

- ◆ Mrs. Nancy Stern also asked if the board is considering not charging for Band Camp Activity Fees.
- ◆ Dr. Raymond Bandlow stated how the decision for the amount was made a year ago. This was an understanding with the parents.
- ◆ Ada Garcia asked about Resolution #3HWS and what the related service providers are. She also asked about Resolution #26P and what are we doing? Was there a posting and advertising?

11. RESOLUTIONS AND REPORTS OF COMMITTEES

<u>Board Committee</u>		
#1B	Approval - Appointment of Board Attorney at the rate of \$140 per hour	
#2B	Approval - Resolution Regarding Residency Status of Student N.C.	
#3B	Approval - Resolution Regarding Residency Status of Student Z.C.	
#4B	Approval - Resolution Regarding Residency Status of Student A.S.	
#5B	Approval - Resolution Regarding Residency Status of Student A.S.	
#6B	Approval - Resolution Regarding Residency Status of Student A.T.	
	Motion by Mr. Peter Suh To Approve #1B - #6B	Seconded by Mr. Carmelo Luppino On roll call, Motion carried. Mrs. Linda McCue and Mrs. Angela Napolitano abstained from Resolution 2B & 3B. Mr. Joseph Surace was absent.

<u>Buildings and Grounds</u>		
#1B&G	Approval - Award of Bid to Pritchard Industries for Custodial (\$755,941), Grounds (\$66,727) and Plumbing Services (\$124 Per Hour)	
#2B&G	Approval - Purchase and Installation of a Playground at Church of The Good Shepherd	
	Motion by Mr. Carmelo Luppino To Approve #1B&G & #2B&G	Seconded by Mrs. Linda McCue On roll call, Motion carried. Mr. Joseph Surace was absent.

<u>Curriculum Committee</u>	
#1CUR	Approval of New Special Education Program for School No. 3 Inclusion – Grade 5

#2CUR	Approval - Approval of Capri Cosmetology Institute Training Program at no cost to the District	
#3CUR	Approval - Additional Payment to ECA for Foss Kits for Departmentalized Teachers at Schools 1 and 4 In Grades 5 and 6 for \$3,627.86	
#4CUR	Approval - High School Activity Fees: Band Camp \$35 Per Student; Activity Fee \$150 Per Student, or \$30 Activity Fee for Students Qualifying for Reduced-Priced Lunch Program	
	Motion by Mrs. Angela Napolitano To Approve #1CUR - #4CUR	Seconded by Mr. Yusang Park On roll call, Motion carried. Mr. Joseph Surace was absent.

Finance		
#1F	Approval - Current Bills List	
#2F	Approval - Cafeteria Claims for May 2011	
#3F	Approval - Extended School Day Program Claims for May 2011	
#4F	Approval - Line Item Transfers – May 2011	
#5F	Approval - Authorizing Business Administrator to Utilize Education Jobs Act Funding in the Amount Of \$106,451	
#6F	Approval - Student Accident Insurance with Bollinger in the amount of \$52,207 for the 2011-2012 school year	
#7F	Approval - Renewal of District Insurance	
#8F	Approval - Deposit to Reserves	
#9F	Approval - Acceptance of Extraordinary Aid in the amount of \$616,799	
#10F	Approval - Proposed Breakfast and Lunch Prices for 2011-2012	
#11F	Approval - Renewal of Chartwells Contract	
#12F	Approval - Agreement/Contract Renewals for 2011-2012 school year	
#13F	Approval - First Student Transportation Contracts	
	Motion by Mr. Peter Suh To Approve #1F - #13F	Seconded by Mr. Yusang Park On roll call, Motion carried. Mrs. Angela Napolitano abstained from one name on Resolution #1F. Mr. Joseph Surace was absent.

<u>Health-Welfare and Safety</u>			
#1HWS	Approval - Payment of Home and Bedside Instruction Services		
#2HWS	Approval - Amended out-of-District Placements for 2011 extended school year Program for 54 Students (A Net Decrease Of 1 Student)		
#3HWS	Approval - Related Service Providers and Foreign Language Evaluations and Translations for 2011-2012		
	<table border="1"> <tr> <td>Motion by Mrs. Angela Napolitano To Approve #1HWS - #3HWS</td> <td>Seconded by Mr. Peter Suh On roll call, Motion carried. Mr. Joseph Surace was absent.</td> </tr> </table>	Motion by Mrs. Angela Napolitano To Approve #1HWS - #3HWS	Seconded by Mr. Peter Suh On roll call, Motion carried. Mr. Joseph Surace was absent.
Motion by Mrs. Angela Napolitano To Approve #1HWS - #3HWS	Seconded by Mr. Peter Suh On roll call, Motion carried. Mr. Joseph Surace was absent.		

<u>Personnel</u>	
#1P	Approval - Staff Trips and Conferences
#2P	Approval - Retirement of Annette Shappiro as Elementary Resource Teacher at School No. 1
#3P	Approval - Resignation of Kristin Forsdahl as Part-Time Occupational Therapist
#4P	Approval - Maternity Leave for Carrie Wiederholz as Middle School Mathematics Teacher
#5P	Approval - Maternity Leave for Kirsten Buerkle as Speech Language Specialist at School No. 3
#6P	Approval - Amended Maternity Leave for Erin Powers as Middle School Science Teacher
#7P	Approval - Transfers of Custodial Staff
#8P	Approval - Appointment of Mary Pall as ESDP Financial Coordinator (\$25/Hr. not to exceed \$10,000)
#9P	Approval - Appointment of Tara Hintze as Middle School Guidance Counselor
#10P	Approval - Appointment of Diane Baker as Summer K-12 Language Arts Curriculum Writer (\$45 Hr. not to exceed \$10,000)
#11P	Approval - Appointment of Michelle Hernandez as Special Education Teacher at School No. 1
#12P	Approval - Appointment of Matthew Addeo as Special Education Self-Contained Teacher at School No. 2
#13P	Approval - Withholding of Employment and Adjustment Increments for the 2011-2012 school year

#14P	Approval - Appointment of Michael Duzich as Special Education Inclusion Teacher at School No. 4	
#15P	Approval - Appointment of Aides for 2011-2012 School Year	
#16P	Approval - Transfer of Lori Lecarl from Full-Time Elementary Basic Skills Teacher at School No. 1 to Half-Time at School No. 1 and Half-Time at School No. 4	
#17P	Approval - Additional Appointment of 2011 Extended School Year Summer Program Staff	
#18P	Approval - Appointment of 2011 Academy of Finance Summer Intern	
#19P	Approval - Appointment of Interns for 2011-2012	
#20P	Approval - 2011 Summer Employment For Powerschool Implementation (Not to Exceed 5 Days)	
#21P	Approval - Appointment of Anti-Bullying Coordinator for the 2011-2012 School Year (No Stipend)	
#22P	Approval - Placement and Rescinding of Student Teachers for 2011-2012 school year	
#23P	Approval - Appointment of Bus Aides and Substitute Bus Aides for 2011-2012 school year	
#24P	Approval - Appointment of Additional Substitutes	
#25P	Approval - Co-Curricular Stipend Adjustments for the 2010-2011 school year	
#26P	Approval - Accepting the Resignation of Daniel Ward as Supervisor of English and Social Studies	
	Motion by Mr. Peter Suh To Approve #1P - #26P	Seconded by Mrs. Linda McCue On roll call, Motion carried. Mr. Joseph Surace was absent.
#27P	Approval - Appointment of Kristine Cecere as Principal of School #1	
	Motion by Mr. Carmelo Luppino To Approve #27P	Seconded by Mrs. Angela Napolitano On roll call, Motion carried. Mr. Peter Suh and Mr. Arthur Levine commented that they approved of the appointment of Kristine Cecere because she took responsibility for her actions which is important as a leader and did a good job. Mr. Joseph Surace was absent.

12. At approximately 9:13 PM, Mr. Yusang Park, offered, Mr. Peter Suh, seconded by, to adjourn the Regular Business meeting. On voice vote, motion carried unanimously.

Roll calls and resolutions of this meeting are attached.

Respectfully submitted,

CHERYL BALLETO
BUSINESS ADMINISTRATOR/BOARD SECRETARY

CB/mp
Att.
7-11-11